



MEMORANDUM

**Cielito "Sky" Apolinar
Program Assistant II**

To: Participants, Faculty, and Staff

Date: March 29, 2012

Re: Transportation to and from the Overton Hotel, Lubbock, TX
Regional Judges & Clerks Seminar

The Overton Hotel does provide shuttle services to and from the Airport. When you land in Lubbock contact the hotel and they will pick you up. Attached is a map from the airport to the hotel.

****Participants missing any segment of class must have authorization from Hope Lochridge, Executive Director, TMCEC, please place your requests in writing via U.S. mail, fax, or email (hope@tmcec.com). Make up credit is only allowed for emergencies or urgent conflicts.***

Thank you.



The staff at the Overton Hotel and Conference Center looks forward to your visit. Whether you need additional directions to our hotel or further details about our rates, we're always available to answer any of your questions and are ready to fulfill any requirements you'd like completed prior to check-in, during your stay, and before your departure.

Contacting the Overton:

**2322 Mac Davis Lane
Lubbock, TX 79401
Main 806.776.7000
Toll Free 888.776.7001
Fax 806.776.7003**

Directions

The Overton Hotel is located at the intersection of Mac Davis Lane and Avenue X, just a block away from Marsha Sharp Freeway, 4th Street and University Avenue.

Directions from the Airport

1. Exit Airport
2. Turn Right onto Regis Street
3. Take the First Left onto Interstate Highway 27
4. Drive 2 Miles
5. Exit at Avenue Q
6. Drive Another 2 miles
7. Just Past Marsha Sharp Freeway, Turn Right onto Glenna Goodacre
8. After a Short, Less-than-a-Mile Drive, Turn Right onto Avenue X
9. Overton Hotel and Conference Center Will Be on Your Right
10. Standing at 15 Floors High, You Can't Miss Overton Hotel & Conference Center

