

TEXAS MUNICIPAL COURTS EDUCATION CENTER

MOTIVATIONAL INTERVIEWING, SCREENING, & BRIEF INTERVENTION

JUVENILE CASE MANGER CLINIC

☐ Addison - August 14, 2017

Conference Site: Crowne Plaza
14315 Midway Rd,
Addison, TX 75001

Enrollment is limited to 25 participants for each location
Enrollment will be first come first serve

☐ Austin - August 17, 2017

Conference Site: Omni Southpark
4140 Governor's Row
Austin, TX 78744

☐ JCM (\$0)
☐ Other (approval required) _____

Name (please print legibly): Last Name: _____ First Name: _____ MI: _____
Names you prefer to be called (if different): _____ Female/Male: _____
Position held: _____
Date appointed/hired/elected: _____ Years experience: _____
Emergency contact: _____

HOUSING INFORMATION

1 complimentary night of housing is available the night prior to clinic date if you qualify.
To qualify for a room your court must be at least 30 miles away from conference site.

TMCEC will make all hotel reservations from the information you provide on this form. To share with another specific seminar participant, you must indicate that person's name on this form.

- ☐ I request a private, single-occupancy room.
☐ I request a room shared with a seminar participant. Room will have 2 double beds. TMCEC will assign roommate or you may request roommate by entering seminar participant's name here: _____
☐ I request a private double-occupancy room, but I'll be sharing with a non-participating guest. I will pay additional cost, if any, per night I will require: ☐ 1 king bed ☐ 2 double beds.
☐ I do not need a room at the seminar.

Hotel Arrival Date (this must be filled out in order to reserve a room): ☐ August 13, 2017 ☐ August 16, 2017

Court Name: _____ Email Address: _____
Court Mailing Address: _____ City: _____ Zip: _____
Office Telephone #: _____ Court #: _____ Fax: _____

I have read and accepted the cancellation policy, which is outlined in full on page 10-11 of the Academic Catalog and under the Registration section of the website, www.tmcec.com. If you fail to cancel 72 hours prior to start of seminar, you may be billed the lodging expense (up to \$135+ tax).
Registration shall be confirmed only upon receipt of the registration form (with all applicable information completed).

Participant Signature (may only be signed by participant) _____ Date _____

Travel and meal reimbursement will be offered under TxDOT Guidelines
(45¢ per mile, coach airfare, meals not to exceed \$36 a day. Receipts required)
Check here ☐ if you plan to seek reimbursement.

Please return completed form to TMCEC at 2210 Hancock Drive, Austin, TX 78756, or fax to 512.435.6118. Because this conference is paid for by grant funds, by submitting this form, you agree to attend the general conference in its entirety.