

# NEW PERSONNEL INFORMATION REQUEST FORM

Please fill out only sections that pertain to you

Last name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

(Check title)

- Bailiff/Warrant Officer/Marshal (TCOLE # \_\_\_\_\_ BIRTH DATE \_\_\_\_\_)
- Clerk/Deputy Clerk/Court Administrator/Court Manager
- Court Interpreter
- Judge:  Attorney  Non-Attorney (State Bar # \_\_\_\_\_)
- Prosecutor (State Bar # \_\_\_\_\_)
- Other: \_\_\_\_\_

Appointment/Election/Hire Date: \_\_\_\_\_

Completed Education:

High school: 1 2 3 4 College: 1 2 3 4 5 6 7 Graduate/Law:  Yes  No

Status:

- Presiding  Associate  Perform Clerk Duties
- Alternate  Justice of the Peace  Full time
- Other: \_\_\_\_\_  Part time

Mayor

If you are a mayor, is there currently a city ordinance providing for the appointment or election of the municipal judge?  Yes  No

Primary city represented: \_\_\_\_\_

Other cities that you represent: \_\_\_\_\_

Court mailing address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Court telephone: \_\_\_\_\_ Office telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Your email address (must be a unique email only to you, **no shared emails accepted**)

\_\_\_\_\_

Court of record: Yes: \_\_\_\_\_ No: \_\_\_\_\_